



# THE NAVAJO NATION

DEPARTMENT OF INFORMATION TECHNOLOGY

Tribal Hill Drive

P.O. BOX 5970 WINDOW ROCK, AZ. 86515

PHONE: (928) 871-6520 FAX: (928) 871-7737

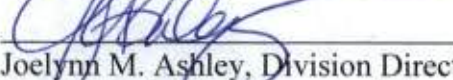


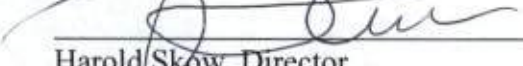
*Russell Begaye*  
PRESIDENT

*Jonathan Nez*  
VICE PRESIDENT

## MEMORANDUM

To : Divisions, Departments, Programs and Branches of the Navajo Nation.

Thru :   
Joelynn M. Ashley, Division Director  
Navajo Nation Department of General Services  
Navajo Nation Office of the President & Vice President

From :   
Harold Skow, Director  
Navajo Nation Department of Information Technology  
Navajo Nation Division of General Services



Date : July 10, 2017

Subject: **Department of Information Technology Will Have Limited Services**

This memorandum is written to inform all Tribal Offices and Other Entities that the Department of Information Technology will have limited services on Wednesday, July 19<sup>th</sup>, 2017 through Friday, July 21<sup>st</sup>, 2017 from 8:00 AM – 5:00 PM. DIT will have Tamarrin J. Hoskie a temporary employee with Division of General Services at the office to answer the phone calls and take in any paperwork that is submitted. Our office will be back to full services on Monday, July 24<sup>th</sup>, 2017 from 8:00 AM -5:00 PM.

Your understanding in this matter is greatly appreciated. Should you have any questions or concerns please feel free to contact me at (928) 871-6520 for Fax (928) 871-7737

Approved/Disapproved

Approved/Disapproved

  
Joelynn M. Ashley, Division Director  
Navajo Nation Division of General Services

  
Arbin Mitchell, Chief of Staff  
Navajo Nation Office of the President and Vice President




# THE NAVAJO NATION

RUSSELL BEGAYE **PRESIDENT**  
JONATHAN NEZ **VICE PRESIDENT**

## MEMORANDUM

**TO :** Division/Executive Directors and Staff  
NAVAJO NATION EXECUTIVE OFFICES

**FROM :**   
Russell Begaye, President  
THE NAVAJO NATION

**DATE :** June 26, 2017

**SUBJECT :** **DELEGATION OF AUTHORITY**  
*Re: Chief of Staff – Signature Authority*

The Office of the President and Vice President must continue to provide services during times of transition. As such, the following shall serve as the delegation for **signature authority** on all documents requiring the Chief of Staff's signature. The delegation is as follows:

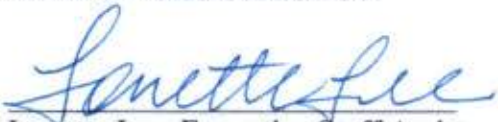
*1<sup>st</sup> Delegation      Lonette Lee      Executive Staff Assistant*

For the duration of the delegation, authorization for Ms. Lonette Lee will include all documents pertaining to the continuation of services for the Navajo Nation Executive Branch.

This delegation shall supersede all previous delegations and will cover the period of June 26, 2017 to July 31, 2017.

Should you have any questions, please contact Ms. Karis Begaye, Legal Counsel – Office of the President and Vice President at (928) 871-7000. Your cooperation is appreciated.

## ACKNOWLEDGEMENTS:



**Lonette Lee, Executive Staff Assistant**  
OFFICE OF THE PRESIDENT AND VICE PRESIDENT

CC      Executive Branch Divisions/Departments  
Legislative Branch – Speaker  
Judicial Branch – Chief of Justice